



# SILVER SEVEN ENTERTAINMENT

Dj/Mc Services + Uplighting + Photo Slideshow + Photobooth

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## MSWQ | MUSIC SERVICES WORKSHEET QUESTIONNAIRE | Standard Events

Our objective is to provide you with the music best suited for your group function/event. To aid us customizing your music program, please fill the following questionnaire and return no later than 4-5 weeks prior to your event. This can be done via email, fax, or mail. The DJ will contact you (2) weeks prior to your wedding to discuss music services for your event.

### CLIENT INFORMATION

Contact Name(s): (1) \_\_\_\_\_ (2) \_\_\_\_\_

Phone Number(s): (1) \_\_\_\_\_ (2) \_\_\_\_\_

E-Mail Address: (1) \_\_\_\_\_ (2) \_\_\_\_\_

Type of Function & Place: \_\_\_\_\_ # of Guests: \_\_\_\_\_

Day: \_\_\_\_\_ Date: \_\_\_\_\_ Start time & Total Hours: \_\_\_\_\_

### EVENT GUIDELINES

**Consultation:** 15-30 minute phone or in-person review of the music information sheet with DJ/Music Coordinator at no charge. This will happen the same day contract and deposit is complete (process may vary depending on the event).

**Music Information:** Please be as accurate as possible on titles and artists of requested music. The DJ's will do their best to make sure they acquire any particular songs you request. Should we be unable to meet a song request, we will inform you as far in advance as possible for you to choose a different selection or provide us with that particular music. Please Note: All songs requested will be played as time allows. Some songs may be played while the Bride & Groom are not in the room or are busy mingling and not able to pay attention to the music. It is best to put your top (10) ten requested songs down first and then to add other options or styles of music (i.e., Top 40, Hip Hop, Jazz, etc.) you would like to hear. The top 10 songs will be played intermittently throughout your event. We will try to incorporate the other requests as time permits. Please make sure to discuss all specifics regarding your requested music selections, including your "DO NOT PLAY" list, with your DJ to ensure a successful and music filled event. Music service will provide two microphones & 1 stand. Any other Microphones or equipment required may incur an additional charge and must be discussed and finalized with both your DJ and Service Sales Director.

## MUSIC SERVICES

Below is a list of music categories. Your DJ will consult with you on this information. Please fill it out as thoroughly as possible.

Our standard procedure is to play a variety from all of these genres during your function. For full range, please check that selection (FULL VARIETY). For a greater emphasis

in a particular category, please indicate this by checking the box(es) applicable. If you do not want one or more of the categories, please cross it off.

☐ FULL VARIETY • ☐ BIG BAND • ☐ OLDIES 50'S-60'S • ☐ MOTOWN • ☐ DISCO  
☐ FUNK • ☐ 80'S NEW WAVE • ☐ 80'S DANCE • ☐ 80'S HIP HOP • ☐ 90'S  
☐ COUNTRY • ☐ CLASSIC ROCK • ☐ ALTERNATIVE • ☐ CURRENT TOP 40 HIP HOP  
☐ JAZZ • ☐ SALSA • ☐ MERENGUE • ☐ CUMBIA • ☐ CHA CHA'S

Please list any particular artist or songs you **DO NOT** want to be played? : !!! **DO NOT PLAY LIST !!!**

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Please note any CD's you will be bringing: ( DJ will play edited versions only - please no explicit words. Please have them properly labeled)

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Do you want to do any specialty games, songs, etc.? Please list below.

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Do you have any special announcements that you would like the DJ to announce? (Anniversaries, Birthdays, Dearly Departed)

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Please note any other information pertaining to DJ/MC services that may not have been covered in this questionnaire that you are planning on incorporating into your special event:

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### Cordinators, Vendors & Other additional Info

Name Of Cordinator/Planner: \_\_\_\_\_ Phone# \_\_\_\_\_

Email: \_\_\_\_\_ Additional Info \_\_\_\_\_

Vendor Info Dj Should Know About (Ex. Photobooth, slideshow, Photographer, Mariachi, etc.. also Name of the company of vendor & hours playing or performing in the event) | (this is so Dj can keep guest informed of what is happening at any particular time during the event.)

Vendor Name: \_\_\_\_\_ Company Name: \_\_\_\_\_

Vendor Email: \_\_\_\_\_ Phone #: \_\_\_\_\_

Additinal Info (hours etc.) \_\_\_\_\_

Create your own list if more than 20 Songs

Requested songs (Title/Artist):

- |           |           |
|-----------|-----------|
| 1. _____  | 11. _____ |
| 2. _____  | 12. _____ |
| 3. _____  | 13. _____ |
| 4. _____  | 14. _____ |
| 5. _____  | 15. _____ |
| 6. _____  | 16. _____ |
| 7. _____  | 17. _____ |
| 8. _____  | 18. _____ |
| 9. _____  | 19. _____ |
| 10. _____ | 20. _____ |

Any other additional info or special instructions for event:

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Our mission is to allow you and your party to relax and enjoy this special occasion. The information you give us will be our guideline. When a change in timing is dictated by unforeseen circumstances, please be assured we will accommodate accordingly. Now sit back and relax and enjoy your special day!

Congratulations and thank you again for choosing

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