

# SILVER SEVEN ENTERTAINMENT

Dj/Mc Services + Uplighting + Photo Slideshow + Photobooth

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## MSWQ | MUSIC SERVICES WORKSHEET QUESTIONNAIRE

Our objective is to provide you the music best suited for your group function/event. To aid us customizing your music program, please fill the following questionnaire and return no later than 4-5 weeks prior to your event. This can be done via email, fax, or mail. The DJ will contact you (2) weeks prior to your wedding to discuss music services for your event.

### CLIENT INFORMATION

Contact Name(s): (1) \_\_\_\_\_ (2) \_\_\_\_\_

Phone Number(s): (1) \_\_\_\_\_ (2) \_\_\_\_\_

E-Mail Address: (1) \_\_\_\_\_ (2) \_\_\_\_\_

Type of Function & Place: \_\_\_\_\_ # of Guests: \_\_\_\_\_

Day: \_\_\_\_\_ Date: \_\_\_\_\_ Start time & Total Hours: \_\_\_\_\_

### EVENT GUIDELINES

**Consultation:** 15-30 minute phone or in person review of the music information sheet with DJ/Music Coordinator at no charge. This will happen the same day contract and deposit is complete (process may vary depending on event).

**Music Information:** Please be as accurate as possible on titles and artists of requested music. The DJ will do their best to make sure they acquire any special songs you request. Should we be unable to meet a request, we will inform you as far in advance as possible for you to choose a different selection or provide us with that particular music. Please Note: All songs requested will be played as time allows. Some songs may be played while the Bride & Groom are not in the room or are busy mingling and not able to pay attention to the music. It is best to put your top (10) ten requested songs down first and then to add other options or styles of music (i.e. Top 40, Hip Hop, Jazz etc.) you would like to hear. The top 10 songs will be played intermittently throughout your event. We will try to incorporate the other requests as time permits. Please make sure to discuss any and all specifics regarding your requested music selections, including your "DO NOT PLAY" list, with your DJ to ensure a successful and music filled event. Music service will provide 2 microphones & 1 stand. Any other Microphones or equipment required may incur an additional charge and must be discussed and finalized with both your DJ and Service Sales Director.

## WEDDING CEREMONY SHEET

Ceremony Time: \_\_\_\_\_ Officiant: \_\_\_\_\_

**Pre Wedding Music: (background music during guest arrival/seating)**

Classical (O'Neil Brothers, Vivaldi, Bach) \_\_\_\_\_

Jazz (Sinatra, Fitzgerald) \_\_\_\_\_

Soft Contemporary (Jack Johnson, Nora Jones, Michael Buble) \_\_\_\_\_

Other (specify) \_\_\_\_\_

DJ Choice \_\_\_\_\_

Special Request(s) (Title/Artist) \_\_\_\_\_

**Processional Music:**

**Seating of the Mothers:** (Title/Artist) \_\_\_\_\_

WW Suggestions: (Jesu, Joy of Mans Desire - Bach, Summer (Four Seasons) - Vivaldi )

DJ Choice

None

**Groom/Best Man/Officiant Entrance:** (Title/Artist) \_\_\_\_\_

WW Suggestions: (Jesu, Joy of Mans Desire - Bach, Summer (Four Seasons) - Vivaldi )

DJ Choice

None

**Wedding Party Processional:** (Title/Artist) \_\_\_\_\_

WW Suggestions: (Canon In D - Pachelbel, Trumpet Voluntary - Clark)

DJ Choice

None

**Brides Processional:** (Title/Artist) \_\_\_\_\_

WW Suggestions: (Canon in D - Pachelbel, Here Comes the Bride - Wagner)

DJ Choice

None

**Music during the ceremony:** (For a candle lighting ceremony, rose ceremony etc.)

Yes: (specify type of ceremony and Title/Artist) \_\_\_\_\_

WW Suggestions: (Arioso - Bach)

DJ Choice

None

Will there be any special readings or soloists during the ceremony?  Yes  No

Will they need musical accompaniment?  Yes (specify) \_\_\_\_\_  No

Will they need additional Microphones or equipment?  Yes (specify) \_\_\_\_\_  No

**Recessional Music:** (Title/Artist) \_\_\_\_\_

WW Suggestions: (Wedding March - Mendelssohn)

DJ Choice

None

# WEDDING RECEPTION

*(The following is our traditional timeline. Should you want to vary this program, please note and discuss with your Catering Sales Director and DJ)*

**Event**

**When & Duration**

**Music**

**Cocktail Hour Music**  
(Background music)

**1 hour after ceremony**

Soft Contemporary  
(Jack Johnson, Norah Jones, Michael Buble)

Jazz  
(Sinatra, Fitzgerald)

Light Classic Rock  
(Eagles, Journey, Rolling Stones)

DJ's Choice \_\_\_\_\_

Other (specify) \_\_\_\_\_

**Wedding Party Arrival  
and Introduction**

**During Cocktail Hour**

Introduce:

- Bride & Groom only                      Song: (Title/Artist) \_\_\_\_\_
- Bride & Groom and Wedding Party      Song: (Title/Artist) \_\_\_\_\_
- Bride & Groom, Parents and Wedding Party      Song: (Title/Artist) \_\_\_\_\_

**Please list names in order of introduction: (If not introducing - please write N/A next to appropriate line)**

1. Parents (B)  
\_\_\_\_\_  
\_\_\_\_\_

1. Parents (G)  
\_\_\_\_\_  
\_\_\_\_\_

2. Flower Girl(s)  
\_\_\_\_\_  
\_\_\_\_\_

2. Ring Bearer(s)  
\_\_\_\_\_  
\_\_\_\_\_

3. Bridesmaid \_\_\_\_\_

3. Groomsman \_\_\_\_\_

4. Bridesmaid \_\_\_\_\_

4. Groomsman \_\_\_\_\_

5. Bridesmaid \_\_\_\_\_

5. Groomsman \_\_\_\_\_

6. Bridesmaid \_\_\_\_\_

6. Groomsman \_\_\_\_\_

7. Bridesmaid \_\_\_\_\_

7. Groomsman \_\_\_\_\_

8. Bridesmaid \_\_\_\_\_

8. Groomsman \_\_\_\_\_

9. Bridesmaid \_\_\_\_\_

9. Groomsman \_\_\_\_\_

10. Bridesmaid \_\_\_\_\_

10. Groomsman \_\_\_\_\_

11. Maid/Matron of Honor  
\_\_\_\_\_

11. Best Man  
\_\_\_\_\_

Bride and Groom announced as: \_\_\_\_\_

Will there be a Welcome Speech?  Yes  No Given by Whom: \_\_\_\_\_

Will there be a blessing?  Yes  No Given by Whom: \_\_\_\_\_

**Dinner**

**1 hour (approximately)**

Soft Contemporary  
(Jack Johnson, Norah Jones, Michael Buble)

Jazz  
(Sinatra, Fitzgerald)

Light Classic Rock  
(Eagles, Journey, Rolling Stones)

DJ's Choice \_\_\_\_\_

Other (specify) \_\_\_\_\_

Will there be any outside entertainers or musicians during the Reception?  Yes  No

Will they need musical accompaniment?  Yes (specify) \_\_\_\_\_  No

If yes, Who will provide the musical accompaniment? \_\_\_\_\_

Will they need additional Microphones or equipment?  Yes (specify) \_\_\_\_\_  No

**Formal Toast(s)**

Best Man:  Yes Name: \_\_\_\_\_

No

Matron - Maid of Honor:  Yes Name: \_\_\_\_\_

No

Groom's Parents:  Yes Name(s): \_\_\_\_\_

No

Bride's Parents:  Yes Name(s): \_\_\_\_\_

No

Other:  Yes Please Specify: \_\_\_\_\_

No

Do you want the DJ to invite your guests to make a toast? (Open Mic)  Yes  No

If it is okay to pass the microphone (Open Mic), do you wish to announce it, and open it to the floor or keep it to close Family and Bridal Party? (Circle one) Floor Close Family & Bridal Party  Yes  No

**First Dance Song?** (Title/Artist) \_\_\_\_\_

Would you like to have a Father/Daughter dance? (Relationship - Father/Step-Father/Other)  Yes  No

Song to use: (Title/Artist) \_\_\_\_\_

Half way through Father/Daughter Dance Invite:

- Groom to escort mother onto the floor (Relationship - Mother/Step-Mother/Other)  
 Parents (Specify Name(s)/Relationship) \_\_\_\_\_  
 Bridal Party  
 None

Would you like to have a Mother/Son dance? (Relationship - Mother/Step-Mother/Other)  Yes  No

Song to use: (Title/Artist) \_\_\_\_\_

Half way through Mother/Son Dance Invite:

- Parents (Specify Name(s)/Relationship) \_\_\_\_\_  
 Bridal Party  
 None

Bridal Party Dance? (Traditionally guests join for open dancing halfway through)  Yes  No

Song to use: (Title/Artist) \_\_\_\_\_

Half way through Wedding Party Dance Invite:  Family  All Guests

Photo Montage (Slide Show): Client to provide and set up equipment?  Yes  No

Name of person(s) setting up: \_\_\_\_\_

DJ to provide and set up: (This needs to be discussed and finalized with the DJ and CSD)  Yes  No

What type of equipment will be set up? (Laptop, Projector, DVD player, etc.) Please Specify:

\_\_\_\_\_

Thank You Toast? (Given By Bride & Groom - Usually just prior to cake cutting)  Yes  No

Cake Cutting?  Yes  No

Song: (Title/Artist) \_\_\_\_\_

Bouquet Toss?

Song: (Title/Artist) \_\_\_\_\_  Yes  No

Garter Toss?

Song: (Title/Artist) \_\_\_\_\_

Yes  No

Honeymoon (Money) Dance?

Song(s): (Title/Artist) \_\_\_\_\_

Yes  No

( ) DJ Choice

Last Dance?

Song: (Title/Artist) \_\_\_\_\_

Yes  No

Any Extra Request:

### MUSIC SERVICES

Below is a list of music categories. Your DJ will consult with you on this information. Please fill it out as thoroughly as possible.

Our standard procedure is to play a variety from all of these genres during your function. For full variety, please check that selection (FULL VARIETY). For a greater emphasis

in a particular category, please indicate this by checking the box(es) applicable. If you do not want one or more of the categories, please cross it off.

- FULL VARIETY •  BIG BAND •  OLDIES 50'S-60'S •  MOTOWN •  DISCO
- FUNK •  80'S NEW WAVE •  80'S DANCE •  80'S HIP HOP •  90'S
- COUNTRY •  CLASSIC ROCK •  ALTERNATIVE •  CURRENT TOP 40 HIP HOP
- JAZZ •  SALSA •  MERENGUE •  CUMBIA •  CHA CHA'S

Please list any particular artist or songs you **DO NOT** want to be played? : **!!! DO NOT PLAY LIST !!!**

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Please note any CD's you will be bringing: ( DJ will play edited versions only - please no explicit words. Please have them properly labeled)

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Do you want to do any specialty games, songs, etc.? Please list below.

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Do you have any special announcements that you would like the DJ to announce? (Anniversaries, Birthdays, Dearly Departed)

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Please note any other information pertaining to DJ/MC services that may not have been covered in this questionnaire that you are planning on incorporating into your special event:

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Create your own list if more than 20 Songs

Requested songs (Title/Artist):

- 1. \_\_\_\_\_
- 2. \_\_\_\_\_
- 3. \_\_\_\_\_
- 4. \_\_\_\_\_
- 5. \_\_\_\_\_
- 6. \_\_\_\_\_
- 7. \_\_\_\_\_
- 8. \_\_\_\_\_
- 9. \_\_\_\_\_
- 10. \_\_\_\_\_
- 11. \_\_\_\_\_
- 12. \_\_\_\_\_
- 13. \_\_\_\_\_
- 14. \_\_\_\_\_
- 15. \_\_\_\_\_
- 16. \_\_\_\_\_
- 17. \_\_\_\_\_
- 18. \_\_\_\_\_
- 19. \_\_\_\_\_
- 20. \_\_\_\_\_

Any other additional info or special instructions for event:

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Our mission is to allow you and your party to relax and enjoy this special occasion. The information you give us will be our guideline. When a change in timing is dictated by unforeseen circumstances, please be assured we will accommodate accordingly. Now sit back and relax and enjoy your special day!

Congratulations and thank you again for choosing

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